

**Notification for the 4 Vacant positions of PMI Mumbai Chapter Managing Committee**  
**Term: January 2025 - December 2026**

Dear Mumbai Chapter Member,

We are pleased to announce the call for nominations to fill four vacant positions on the PMI Mumbai Chapter Managing Committee for the term of January 2025 to December 2026.

Key Details:

- **Positions:** Four generic roles, with specific posts assigned by the Board of Directors (11 members) after election results are finalized.
- **Vacancy Date:** January 1, 2025.

**Application Process:**

Interested candidates should download the following documents from our chapter website at <https://www.pmimumbaichapter.org/chapter-bod-elections/>

1. **Nomination Application Form**
2. **\*Candidate Declaration**
3. **\*Conflict of Interest Form**
4. **\*Confidentiality Agreement**
5. **PMI MC Operational Handbook (v2.5)**
6. **Chapter By-Laws**
7. **Election Process Guidelines (v1.8)**

**Note: Forms marked by asterisks are combined in the Nomination Application Form, forming a single composite form.**

Completed forms should be **signed, scanned, and emailed to Mr. Ravi Iyer**, Chair of the Election Committee, at [election@pmimumbaichapter.org](mailto:election@pmimumbaichapter.org)

**Required Documents for Submission:**

- Nomination Application Form (including attached Candidate Declaration, Conflict of Interest Form, and Confidentiality Agreement)

Receipt of nomination will be confirmed by email within 2 business days. If not received, please contact the Election Committee Chair.

**Important Dates:**

1. Nomination Deadline: November 22, 2024
2. Nomination Withdrawal Deadline: December 2, 2024  
(for withdrawal, email your request to [election@pmimumbaichapter.org](mailto:election@pmimumbaichapter.org))

**Mandatory Eligibility Criteria:**

1. Must not hold a position on the Board/Committee of any other PMI Chapter during the term.
2. ATP Trainers are ineligible for Board positions.
3. Must reside in Mumbai, Thane, or Navi Mumbai and be available for physical meetings at the Chapter's office in Goregaon East.

**General Expectations:**

1. Candidates should possess relevant skills, volunteer experience, and project management experience as outlined in the PMI MC Operational Handbook (v2.5).
2. Must attend 80% of Board/Chapter Committee Meetings on a pro-rata basis.
3. Preference will be given to candidates with a track record of contributions to chapter processes and teamwork.

**Election Process:**

- a. Positions will be filled via an electronic ballot.
- b. PMI Mumbai Chapter members eligible as of the date set will be able to nominate themselves and cast votes.

Download all election related documents at- <https://www.pmimumbaichapter.org/chapter-bod-elections/>.

Thanks & Regards,

Ravi Iyer  
Chair, Election Committee  
PMI Mumbai Chapter  
Date: November 8, 2024  
[www.pmimumbaichapter.org](http://www.pmimumbaichapter.org)